

COMPANY REGISTRATION NUMBER 3366712

**The Ashley Foundation
Company Limited By Guarantee
Financial Statements
For
31 May 2004**

Charity Number 1063208

The Ashley Foundation Company Limited By Guarantee

Financial Statements

Year Ended 31 May 2004

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The Ashley Foundation Company Limited By Guarantee

Members of the Board and Professional Advisers

The board of trustees	Mr A Cohen Mr P Bamber Mr P D Foy Mr M Hage Mr R Alleway Mr N Bramhall
Company secretary	Mr L Dribben
Registered office	81 Abingdon Street Blackpool Lancashire FY1 1PP
Auditors	Beckett & Co Chartered Accountants & Registered Auditors 85 Abingdon Street Blackpool Lancashire FY1 1PP
Bankers	Yorkshire Bank plc 2/4 Abingdon Street Blackpool Lancashire FY1 1DR
Solicitors	Coope Purvis & Taylor 31 King Street Blackpool Lancashire FY1 3EJ

The Ashley Foundation Company Limited By Guarantee

Trustees Annual Report

Year Ended 31 May 2004

The trustees, who are also Directors for the purposes of the Companies Act, present their report and the financial statements of the charity for the year ended 31 May 2004.

The chairmans full statement should be read in conjunction with this report.

LEGAL STATUS

The charity was formed in May 1997, incorporated under the Companies Act 1985, and is exempt under section 30 of the Act. The company is limited by guarantee and is governed by its memorandum and articles of association.

The company is a registered charity, charity number 1063208.

OBJECTIVES OF THE ASHLEY FOUNDATION

The principal objective of the charity throughout the year was the relief of poverty by the provision of accommodation to persons in need.

ORGANISATION

The charity has no other charities or organisations connected with it.

FINANCIAL CONTROLS

All financial control is administered from the companys' main offices.

INVESTMENT POWERS AND RESTRICTIONS

The company currently has no investments subject to restrictions.

REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS

A review of the development, activities and achievements of the charity are included in the chairmans statement.

The charity has a reserves policy whereby up to three months normal operating expenditure is to be held in general reserves and any surplus is to be invested.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Mr A Cohen
Mr P Bamber
Mr P D Foy
Mr M Hage
Mr R Alleway
Mr N Bramhall

Mr M Hage was appointed as a trustee on 9 September 2003.

Mr R Alleway was appointed as a trustee on 9 September 2003.

Mr N Bramhall was appointed as a trustee on 9 September 2003.

TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the incoming and outgoing resources for the year then ended.

The Ashley Foundation Company Limited By Guarantee

Trustees Annual Report *(continued)*

Year Ended 31 May 2004

TRUSTEES' RESPONSIBILITIES *(continued)*

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, making judgements and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees do not consider there are any major risks to which the charity is exposed.

The Ashley Foundation Company Limited By Guarantee

Trustees Annual Report (*continued*)

Year Ended 31 May 2004

This is our 7th annual report. As Chairman of your Trustees, it is once again my pleasure to write the Chairman's statement and to report on the events of the year.

In our Blackpool hostels, the occupancy was; - (last year in brackets) Elm House 141(271), Oak House 111(204) and Holly House 39(68). Our 5 flats at Cedar Lodge and 3 at Birch Lodge were constantly occupied. At Blackburn, Union House had 58(81) residents.

Although the occupancy figures are lower, they refer to residents. As far as bed nights go, we were still at or close to 100% occupation throughout the year. I spent some time examining possible reasons for the reducing numbers and there is no doubt that the introduction of Support Officers has resulted in residents staying longer. Many residents are taking advantage of the education and training we organise through outside agencies as well as our own in house domestic skills training. Residents with problems (alcohol, drugs, etc) are staying with us and working with Support staff instead of just moving from place to place. We can honestly proclaim we offer 'more than just a bed!'

In April 2004, we purchased Oak House. Prior to purchase we had been leasing it. We now own 3 of the 7 properties we use. We own Oak House, Cedar Lodge and our office building at Abingdon Street. Please note a mistake in my report last year. I wrote we owned Birch Lodge but it should have read Cedar Lodge. We lease Birch Lodge, Elm House, Holly House and we operate Union House under a licence agreement.

We have 30 staff which means we have higher staff turnover. Even if every one of 30 staff stayed for an average of 5 years, we would still have to recruit someone new every 2 months to replace leavers! Imagine the figures for holidays; a minimum 20 working days multiplied by 30 staff means an average of 2 people off at any time! We went through a growing pains stage but we coped. Some of the personnel changes since 31st May 2003 include our Support Manager (Maggie Whittle) and Support Coordinator (Gwen Meehan) leaving. After discussions with the staff, we decided not to replace Maggie. Extra Support staff were recruited including Sue Tweedle who was previously one of our volunteers and joined us as a full-time Support Officer at Holly House in April 2004. Another appointment was Denise Boehme who had been a voluntary counsellor with us. We had recruited Denise on a temporary contract to cover maternity leave and offered her a permanent contract in October 2004. Denise is Support Officer at Oak House. Carrie Wilkinson (having returned from maternity leave) is Support Officer at Elm House. The new appointments freed up more time for Debbie Ellis (Senior Support Officer) to deal with Supporting People management and development issues.

We recruited Eilish Mulhall as our new Support Co-ordinator primarily to ensure effective and efficient communications between Support staff and clients. (Eilish was previously at the Queen Street Jobcentre so she now waves at her old colleagues across the road). The Support Co-ordinator is often the first point of contact for prospective residents who arrive at our office usually following referral from one of the many agencies who send homeless persons to us. When possible, we provide accommodation. If we have no vacancies or feel unable to offer accommodation, we offer advice. Eilish uses her wealth of Jobcentre experience, knowledge and links, to assist our residents with their benefit claims. Eilish also organises in-house training courses for our residents including Health and Safety and Food Hygiene which have been very successful.

We employed Laura Cooper in March 2004. Laura is our Support Administration Officer dealing with Supporting People matters including Accreditation, Quality Assessment Framework documentation and SP Returns. Laura joined us from Blackpool Borough Council and her experience qualified her to take the primary role in processing new and renewal Housing Benefit claims for our 62 hostel and 8 flat residents.

The Ashley Foundation Company Limited By Guarantee

Trustees Annual Report *(continued)*

Year Ended 31 May 2004

We decided we would be better able to assist our hostel residents to succeed in moving on to independent living if we recruited a Support Resettlement Officer so Carole Morley joined us in April 2004. Carole establishes and maintains links with private sector landlords and letting agents to source move on accommodation and works with our hostel residents throughout their adjustment from hostel to independent living. Initial results look good but it will be next year before we have meaningful figures of our success or failure rate. Resettlement is not just about moving people through the hostel system. It is also about providing appropriate and flexible support needed to help a person sustain their home as they move towards independence. A failed tenancy can be traumatic for the tenant and costly for the landlord.

The Support Section continues to provide a comprehensive support and review service which is fully interlinked with a large network of voluntary, statutory and private sector services based on the individually assessed needs of our residents. The Section liaises with mental health services, drug and alcohol agencies and the Probation Service amongst many others. We arrange training, placement and educational courses, some held within our own hostels. All these services now enable more of our residents to rejoin mainstream society with a confidence and assurance they would have otherwise lacked.

The government launched the Supporting People programme on 1st April 2003. It is an ODPM (Office of the Deputy Prime Minister) initiative committed to providing a better quality of life for vulnerable people to live more independently and maintain their tenancies. The programme provides housing related support to prevent problems that can often lead to hospitalisation, institutional care or homelessness and can help smooth transition to independent living for those leaving an institutionalised environment.

The Supporting People Objectives as set out by the ODPM are:

A programme that delivers quality of life and promotes independence.

Services that are of a high quality, strategically planned and cost effective.

Planning and development of services to be needs-led.

A working partnership of local government, probation, health, voluntary sector organisations, housing associations, support agencies and service users.

Since April 2003, only interim contracts have been in place. The SP team (based in Blackpool Borough Council) must accredit accommodation providers before a long-term contract can be issued. This is a process that each provider has to go through to show that they can provide an SP service. The main aim of this process is to ensure stability of services and protection of the people who use them. As well as going through the accreditation process each service will have a review carried out by the SP team. The service review is split into three main sections:-

The Strategic Review

Value for Money

Quality

Our Service Review took place during August 2004. The SP Team visited our office, hostels and move-on flats to evaluate and verify our services and to meet and chat with our staff and residents. The SP Team allocated a week for the review! In September 2004, we received their draft report which gave a glowing report of our staff, policies, procedures and overall management. (Although I have always known we ran a good ship, it's nice to have others agreeing with me!).

The Ashley Foundation Company Limited By Guarantee

Trustees Annual Report *(continued)*

Year Ended 31 May 2004

Our three Blackpool hostels, Elm House, Oak House and Holly House, opened to the local community as part of our Open Day which was held on Wednesday 6th October 2004. A total of 98 visitors, from 19 different organisations, took the opportunity to tour the buildings, meeting residents, staff and trustees. Amount the attendees were bigwigs from the council who stepped across our doors for the first time ever. (Maybe we can finally get 'real' partnership working?) The reaction and feedback from everyone who attended was very positive and we hope to be able to hold another Open Day in the future.

Since 1997, Peter Foy, Ashley Cohen and myself have served as your trustees. In September 2003, three new trustees joined us. Neville Bramhall, Roy Alleway and Mark Hage. For some time, Peter has suffered ill health and is presently in hospital following a stroke earlier this year. Ashley moved to Cornwall and has been unable to attend our meetings. The new trustees quickly settled in and familiarised themselves with our procedures. Despite initial reservations of some of our staff, the new trustees proved adept to the task and make a positive contribution to TAF. Indeed, I now wonder how we managed without them! I thank all my fellow trustees for their contributions of time and effort and I hope Peter makes a speedy recovery. Being a trustee is a thankless task except for the self-satisfaction of knowing you have 'done your bit'.

As always, this last paragraph is reserved for our staff. (Maybe next year it should be in the first paragraph?) As we've grown so much in the last year or two, we have a mixture of 'old hands' and newcomers. The diverse range of skills is astonishing. I never fail to be impressed by the dedication of our staff and their commitment to our residents who, to all intents and purposes, are our customers. Due to our income being restricted to Housing Benefit rates and Supporting People funding, we are unable to make sweeping changes to pay rates but we are actively looking at various employee benefits and schemes to increase job satisfaction and demonstrate our commitment to staff. As always, my priority concern is to ensure continued income to retain staff.

Last, but not least, I acknowledge and thank our volunteers. Few in numbers but they leave a lasting impression on our residents and are an important part of TAF.

Thank you, trustees, staff, volunteers and members

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Signed on behalf of the trustees

MR P BAMBER
CHAIRMAN

Approved by the trustees on 18 October 2004

The Ashley Foundation Company Limited By Guarantee

Independent Auditors' Report to the Members of The Ashley Foundation

Year Ended 31 May 2004

We have audited the financial statements on pages 9 to 17 which have been prepared under the historical cost convention and the accounting policies set out on pages 11 to 12.

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE AUDITORS

The trustees' (who also act as Directors for the charitable activities of the company) responsibilities for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees' Responsibilities on pages 2 to 3.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We are not required to consider whether the statement in the Trustees Annual Report concerning the major risks to which the charity is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charity's risk management and control procedures.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it. Our responsibilities do not extend to any other information.

BASIS OF AUDIT OPINION

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The Ashley Foundation Company Limited By Guarantee

Independent Auditors' Report to the Members of The
Ashley Foundation *(continued)*

Year Ended 31 May 2004

OPINION

In our opinion the financial statements give a true and fair view of the charity's state of affairs as at 31 May 2004 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

85 Abingdon Street
Blackpool
Lancashire
FY1 1PP

18 October 2004

BECKETT & CO
Chartered Accountants
& Registered Auditors

The Ashley Foundation Company Limited By Guarantee

Statement of Financial Activities

Year Ended 31 May 2004

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2004 £	Total Funds 2003 £
Incoming Resources					
Donations, legacies and similar income	2	–	–	–	99
Activities in furtherance of the charity's objects:					
Income from hostels	3	1,045,084	–	1,045,084	1,003,312
Interest receivable	4	3,019	–	3,019	1,160
Total Incoming Resources		<u>1,048,103</u>	<u>–</u>	<u>1,048,103</u>	<u>1,004,571</u>
Resources Expended					
Charitable expenditure:					
Costs in furtherance of charitable objects	5	935,613	–	935,613	778,880
Management and administration	6	119,345	17	119,362	119,009
Total Resources Expended	7	<u>1,054,958</u>	<u>17</u>	<u>1,054,975</u>	<u>897,889</u>
Net (Outgoing)/Incoming Resources for the Year	8	(6,855)	(17)	(6,872)	106,682
Balances brought forward		210,974	17	210,991	104,309
Balances carried forward		<u>204,119</u>	<u>–</u>	<u>204,119</u>	<u>210,991</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 9 to Error! Bookmark not defined. form part of these financial statements.

The Ashley Foundation Company Limited By Guarantee

Balance Sheet

31 May 2004

	Note	2004 £	2003 £
Fixed Assets			
Tangible assets	9	412,405	172,206
Current Assets			
Stocks	10	850	850
Debtors	11	54,587	29,122
Cash at bank and in hand	12	121,944	156,945
		<u>177,381</u>	<u>186,917</u>
Creditors: Amounts falling due within one year	13	<u>(57,036)</u>	<u>(26,384)</u>
Net Current Assets		120,345	160,533
Total Assets Less Current Liabilities		532,750	332,739
Creditors: Amounts falling due after more than one year	14	(328,631)	(121,748)
Net Assets		<u>204,119</u>	<u>210,991</u>
Funds			
Restricted	16	–	17
Unrestricted	17	204,119	210,974
TOTAL FUNDS		<u>204,119</u>	<u>210,991</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These financial statements were approved by the trustees on the 18 October 2004 and are signed on their behalf by:

Mr P Bamber
CHAIRMAN

The notes on pages 10 to Error! Bookmark not defined. form part of these financial statements.

The Ashley Foundation Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 31 May 2004

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2000) and the Companies Act 1985, subject to the departures referred to below.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Donations

Donations are credited to the statement of financial activities as received. Unless specifically provided for by the donor, all donations are treated as unrestricted.

Netting off of income and expenditure

Related income and expenditure are generally not netted off unless the amount is not material so as to distort the view given by the accounts.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment	- 15% on cost or net book value (but see below)
Motor vehicle	- 25% on cost or net book value
Freehold property	- no provision made

The charity's freehold premises have been maintained satisfactorily such that the residual value, based on prices prevailing at the time of acquisition or subsequent revaluation, of this property is at least equal to the book value. Having regard to this, it is the opinion of the trustees that depreciation of this property as required by the Companies Act 1985 and accounting standards would not be material.

Computer equipment purchased is written off in full in the year following acquisition on the grounds that it has become obsolete.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

The Ashley Foundation Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 31 May 2004

1. ACCOUNTING POLICIES *(continued)*

Incoming resources

Voluntary income such as donations and grants are included in incoming resources when they are received except where the donor specifies that they must be used in future accounting periods or donors conditions have not been fulfilled, in which case the income is deferred.

Housing benefit is included on a receivable basis, provision being made for amounts due to the charity at each financial year end.

Residents income is included on a received basis. The charity does not vigorously pursue the non-payment of residents contributions given that to do so would effectively contradict "the relief of poverty" part of the charity's principal objective.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

Expenditure which is directly attributable to specific areas of the charity's activities has been included in the appropriate cost category. Where costs are attributable to more than one activity they have been apportioned between the various categories on basis consistent with the use of these resources.

Administration expenditure includes all expenditure which is not incurred directly in furtherance of charitable objects or fundraising events. These include administrative salaries, costs of running office premises and professional fees, including auditors remuneration.

2. DONATIONS, LEGACIES AND SIMILAR INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2004 £	Total Funds 2003 £
Donations receivable	-	-	-	99
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

3. INCOME FROM HOSTELS

	2004 £	2003 £
Housing benefit and Supporting People income receivable	1,014,378	965,196
Residents contributions received	30,706	38,116
	<u>1,045,084</u>	<u>1,003,312</u>

4. INTEREST RECEIVABLE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2004 £	Total Funds 2003 £
Bank interest receivable	2,998	-	2,998	1,160
Interest on designated account held by solicitor	21	-	21	-
	<u>3,019</u>	<u> </u>	<u>3,019</u>	<u>1,160</u>

The Ashley Foundation Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 31 May 2004

5. COSTS IN FURTHERANCE OF CHARITABLE OBJECTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2004 £	<i>Total Funds 2003 £</i>
Provision of charitable services:				
Accommodation and support	935,613	-	935,613	778,880

Analysis of provision of charitable services:

	Staff costs £	Depreciation £	Other costs £	Total 2004 £	<i>Total 2003 £</i>
Accommodation and support	345,935	2,204	587,474	935,613	778,880

Analysis of other costs:

Food, provisions and paper consumables	47,743				38,964
Laundry costs	2,162				2,424
Licence agreement payments			236,524		202,284
Rent			66,659		73,530
Rates & water			9,844		9,214
Light and heat			13,863		12,989
Sundry expenses			17,179		13,424
Telephone costs			5,758		5,549
Insurance			33,873		5,912
Television costs			3,313		1,982
Repairs and maintenance			138,080		150,441
Motor & travelling expenses			8,124		6,474
Printing, postages & stationery			4,352		3,426
			<u>587,474</u>		<u>526,613</u>

The amounts for the year ended 31st May 2003 are shown for comparative purposes only.

6. MANAGEMENT AND ADMINISTRATION

	Unrestricted Funds £	Restricted Funds £	Total Funds 2004 £	<i>Total Funds 2003 £</i>
Salaries	83,573	-	83,573	74,073
Office costs	14,464	17	14,481	28,747
Accountancy fees	3,822	-	3,822	4,630
Audit fees	2,938	-	2,938	2,644
Bookeeping charges	-	-	-	600
Legal and professional fees	3,957	-	3,957	2,150
Costs of trustees' meetings	75	-	75	149
Interest payable	10,516	-	10,516	6,016
	<u>119,345</u>	<u>17</u>	<u>119,362</u>	<u>119,009</u>

Accountancy fees of £ 3,822 (2003 - £ 4,630) are payable to the auditors for assistance with the preparation of the financial statements and payroll services.

The Ashley Foundation Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 31 May 2004

7. TOTAL RESOURCES EXPENDED

	Staff costs £	Depreciation £	Other costs £	Total Funds 2004 £	Total Funds 2003 £
Direct charitable expenditure	345,935	2,204	587,474	935,613	778,880
Management and administration	83,573	2,217	33,572	119,362	119,009
	<u>429,508</u>	<u>4,421</u>	<u>621,046</u>	<u>1,054,975</u>	<u>897,889</u>

The aggregate payroll costs were:

	2004 £	2003 £
Wages and salaries	384,355	278,631
Social security costs	35,709	31,780
Other pension costs	9,444	10,450
	<u>429,508</u>	<u>320,861</u>

Particulars of employees:

The average number of staff employed by the charity during the financial year amounted to:

	2004 No	2003 No
Administrative staff	3	2
Hostel services staff	18	16
Support services staff	3	2
	<u>24</u>	<u>20</u>

Other costs:

	2004 £	2003 £
Premises	292,977	289,916
Legal and professional	10,717	10,024
Other	317,352	266,505
	<u>621,046</u>	<u>566,445</u>

No emoluments were paid to directors or trustees in the year ended 31st May 2004 (2003 - nil).

There was one employee paid above £50,000 in the year ended 31st May 2004 (2003 - 1).

Expenses were paid to 2 trustees in the year totalling £235 (2003 - £263) for travelling and accommodation.

The Ashley Foundation Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 31 May 2004

8. OPERATING LOSS/PROFIT

Operating loss/profit is stated after charging:

	2004 £	2003 £
Staff pension contributions	9,444	10,450
Depreciation	4,421	10,583
Auditors' fees	2,938	2,644
	<u> </u>	<u> </u>

9. TANGIBLE FIXED ASSETS

	Office equipment £	Hostel fixtures £	Motor vehicles £	Freehold property £	Total £
Cost					
At 1 June 2003	15,001	59,338	11,752	156,071	242,162
Additions	—	—	—	244,620	244,620
At 31 May 2004	<u>15,001</u>	<u>59,338</u>	<u>11,752</u>	<u>400,691</u>	<u>486,782</u>
Depreciation					
At 1 June 2003	7,680	59,338	2,938	—	69,956
Charge for the year	2,217	—	2,204	—	4,421
At 31 May 2004	<u>9,897</u>	<u>59,338</u>	<u>5,142</u>	<u>—</u>	<u>74,377</u>
Net Book Value					
At 31 May 2004	<u>5,104</u>	<u>—</u>	<u>6,610</u>	<u>400,691</u>	<u>412,405</u>
At 31 May 2003	<u>7,321</u>	<u>—</u>	<u>8,814</u>	<u>156,071</u>	<u>172,206</u>

Included in the net book value of assets above are assets totalling £339,301 (2003 - £96,885) used for direct charitable purposes and assets totalling £73,104 (2003 - £75,221) employed for administrative purposes.

10. STOCKS

	2004 £	2003 £
Stock	850	850
	<u> </u>	<u> </u>

The figure above represents stock of food as at 31st May 2004 of £ 750 - (2003 - £750) and cleaning and paper consumables of £ 100 - (2003 £ 100).

11. DEBTORS

	2004 £	2003 £
Housing benefit receivable	45,556	20,863
Prepayments	9,031	8,259
	<u>54,587</u>	<u>29,122</u>

The Ashley Foundation Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 31 May 2004

12. CASH AT BANK AND IN HAND

	2004 £	2003 £
Bank current accounts	117,869	153,838
Monies held by solicitors	2,210	-
Cash in hand	1,865	2,207
Residents contributions in hand	-	900
	<u>121,944</u>	<u>156,945</u>

13. CREDITORS: Amounts falling due within one year

	2004 £	2003 £
Bank loans and overdrafts	40,908	12,931
Amounts due to suppliers	3,872	2,871
Other creditors	531	-
Accruals	11,725	10,582
	<u>57,036</u>	<u>26,384</u>

The bank loan is secured.

14. CREDITORS: Amounts falling due after more than one year

	2004 £	2003 £
Bank loans and overdrafts	<u>328,631</u>	<u>121,748</u>

Included in bank loans and overdrafts are loans payable by instalments, £188,905 (2002 - £58,562) is payable after more than five years.

The bank loan is secured.

15. COMMITMENTS UNDER OPERATING LEASES

At 31 May 2004 the charity had annual commitments under non-cancellable operating leases as set out below.

	Land and buildings	
	2004 £	2003 £
Operating leases which expire:		
Within 1 year	6,372	-
Within 2 to 5 years	-	6,372
After more than 5 years	43,764	62,772
	<u>50,136</u>	<u>69,144</u>

The Ashley Foundation Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 31 May 2004

16. RESTRICTED FUNDS

	Movement in resources:		
	Balance at 1 Jun 2003	Outgoing	Balance at 31 May 2004
	£	£	£
Training fund	<u>17</u>	<u>(17)</u>	<u>-</u>

17. ANALYSIS OF NET ASSETS IN UNRESTRICTED FUNDS

	Tangible fixed assets	Other net assets	Total
	£	£	£
Unrestricted funds	<u>412,405</u>	<u>(208,286)</u>	<u>204,119</u>

18. RELATED PARTY TRANSACTIONS

The charity has a licence agreement with Union House Accommodation Services Limited to utilise Union House in Blackburn as hostel accommodation for single homeless persons.

The majority shareholder of Union House Accommodation Services Limited is the father of the chairman of trustees, Mr Paul Bamber.

In the year ended 31st May 2004, The Ashley Foundation received income of £262,804 (2003 - £224,760) and paid £236,524 (2003 - £202,284) to Union House Accommodation Services Limited in respect of this agreement.

19. COMPANY LIMITED BY GUARANTEE

The Ashley Foundation is a company limited by guarantee, registered under the Companies Act 1985 registration number 3366712 and is governed by its memorandum and articles of association.