



81 Abingdon Street
Blackpool FY1 1PP
Tel: (01253) 297200
Fax: (01253) 626500

Dear Applicant

Re: - Night Duty Supervisor

Thank you for requesting further information for this post. I have enclosed the following:

**The Ashley Foundation (Brief Description)
Job Description
Applicant Description
Application Form
Supplementary Application Form
Notes to Application Form
Equal Opportunities Monitoring Form**

If you decide to apply for this vacancy you will need to return your completed application form to the above address.

In order to comply with the Equal Opportunities policy and the Recruitment Code of Practice we cannot accept C.V's without the application form being fully completed.

Although we would like to acknowledge the receipt of each completed application form, as a registered charity we are aware of the extra charges such a letter would cost us. If therefore, you have not received a reply within three weeks of your application, please assume that on this occasion you have not been successful in your application.

Good Luck!

We exist for the provision of accommodation for persons in need. Help The Homeless is the fundraising arm of The Ashley Foundation. We are working towards becoming an excellent provider of excellent services. We are limited by guarantee, registered in England no.3366712 and registered charity no.1063208.

We are a member of
national
homeless alliance
working together for homeless people

