

# **The Ashley Foundation's Privacy Statement**

## **Introduction**

The Ashley Foundation is committed to maintaining your confidence and trust and to protecting the privacy of your information. The Ashley Foundation maintains and adheres to the following privacy policy.

This Privacy Policy describes the ways in which The Ashley Foundation collects personally identifiable information about you ("Personal Information") when you use The Ashley Foundation Website or the services provided through The Ashley Foundation Website. It also tells you how you can request a copy of such information and request that we update or correct any information that we have collected about you.

When you make any payments to The Ashley Foundation on the Internet, we protect your privacy. We will never sell or pass on your name and address to any other organisations. Your details are confidential and you will never receive unsolicited mail from a third party as a result of donating with The Ashley Foundation. We share identifiable information only with those parties entrusted with the processing of your payment and the fulfilment of your donation. We have established procedures to protect your privacy, which we vigorously uphold. This policy does not apply to information we are required to disclose by law, or in cooperation with law enforcement agencies.

We receive your details when you make a donation. When making a donation, we ask for your name, address, telephone number, e-mail address and credit or debit card details. Your personal information will be treated with the highest standards of safety, security and confidentiality. By making a donation on our website you are consenting to the collection and processing of information by The Ashley Foundation.

If you have any questions or queries about this Privacy Policy, please contact us using the details given in the section "Contact Us". We will endeavour to respond to you as quickly as possible.

## **Links to other websites**

The Ashley Foundation Website may, from time to time, contain links to the websites of other organisations which may be of interest to you. Linked websites are responsible for their own privacy practices and you should check those websites for their respective privacy statements. This Privacy Policy only applies to The Ashley Foundation website.

## **Access to information**

You may at any time request access to any Personal Information that we hold about you. If you would like a copy of your Personal Information, please contact us at the address given in the section "Contact Us", stating your full name and providing us with sufficient information to verify your identity.

Please also help us to respond quickly by indicating why you think we hold Personal Information about you and what information you think we may hold. Please note an access fee may be charged to cover our reasonable costs of providing the information to you. Sometimes there may be a reason why access will not be possible. If that is the case, you will be told why.

## **Correcting your details**

If you would like us to correct or update any of the information that we hold about you, please e-mail us at the address given in the section "Contact Us".

## **Who to contact**

If you would like to contact us, please choose from the following options:

- If you have any comments or questions about this Privacy Policy or wish to report any violation of this Privacy Policy, please e-mail us at: [laura.cooper@theashleyfoundation.org.uk](mailto:laura.cooper@theashleyfoundation.org.uk)
- If you would like to obtain a copy of the Personal Information that we hold about you, please write to us at: The Ashley Foundation, 81 Abingdon Street, Blackpool, Lancashire, FY1 1PP
- If you would like us to correct or update your Personal Information in our records, please e-mail us at: [laura.cooper@theashleyfoundation.org.uk](mailto:laura.cooper@theashleyfoundation.org.uk)

## **Consent to collection and use of Personal Information**

By using The Ashley Foundation Website you acknowledge that you have read the terms of this Privacy Policy and that you consent to the collection and use of your Personal Information as described in this Privacy Policy. If you do not agree with any term in this Privacy Policy, please cease to use The Ashley Foundation Website immediately.

## **Changes to this Privacy Policy**

The Ashley Foundation reserves the right to remove or amend this Privacy Policy from time to time. If we decide to replace or change it, we will post a new policy or the changes to this Privacy Policy on this page and we encourage you to visit this page frequently to stay informed. Your continued use of The Ashley Foundation Website following the posting of a new policy or changes to this Privacy Policy will indicate your acceptance of the new policy or these changes, as the case may be.